

# Scoring Chart

Use this sheet to calculate your grade on an assignment.

	%	A	%	B	%	C	%	D
<b>content</b>	<b>55-50</b>	has superior explanations; adds something interesting and sophisticated	<b>49-44</b>	has effective, above-average explanations with full and interesting detail	<b>43-39</b>	has clear explanations; may follow sample too closely or repeat information	<b>38-33</b>	needs to clarify or expand explanations
<b>format</b>	<b>15-14</b>	has design flair while remaining consistent and professional	<b>13-12</b>	has attractive, consistent design	<b>11-10</b>	has adequate, efficient design	<b>9</b>	needs to guide the reader more effectively or uses a software template
<b>style</b>	<b>10-9</b>	avoids unnecessary words, including <i>be</i> -forms	<b>8</b>	uses very few unnecessary words, including <i>be</i> -forms (1 or 2/page only)	<b>7</b>	uses some unnecessary words, an acceptable number of <i>be</i> -forms (3 or 4/page)	<b>6</b>	needs to remove unnecessary words
<b>grammar &amp; word choice</b>	<b>10-9</b>	uses only correct sentence structure and wording	<b>8</b>	only rarely errs in sentence structure or word choice (1/page)	<b>7</b>	errs occasionally in sentence structure or word choice (2/page)	<b>6</b>	needs to work on sentence structure or word choice
<b>mechanics</b> (punctuation, spelling, and so on)	<b>10-9</b>	uses only correct mechanics	<b>8</b>	only rarely errs in mechanics (1/page)	<b>7</b>	occasionally errs in mechanics (2/page)	<b>6</b>	needs to work on mechanics

## automatic reductions

40%: missing element (check assignment description)

30%: incomplete spell checking or proofreading

40%: changes not made from my comments on drafts