

# JOURNALISM DEPARTMENT TRANSFER POLICY

(from another Cal Poly Department)

## Academic Requirements

Each student who wishes to become a candidate for admission to the journalism major must have completed the following courses with the minimum grades and GPA shown:

1. Credit for freshman composition, Engl 134 or the equivalent, with a grade of **B** or better.
2. Jour 203 Writing for the Media with a grade of **B** or better.
3. Choice of:     **Jour 219**     Mass Media in a Multicultural Society     or  
                  **Jour 201**     Journalism History

With a grade of **B** or better. In the event the grade in the first choice is a C, a student may still qualify by taking one of the other options and earning a B or better.

Students **MUST** submit their transfer request immediately after they have completed the required transfer courses. No other journalism courses will be considered in the transfer request.

4. The higher education GPA and Cal Poly GPA must be 2.7 or better. The record must be free of incomplete grades and F's in specific courses required in the journalism program (see curriculum sheet).

*Students who fail to meet these specific academic performance requirements are not encouraged to pursue admission to the Journalism Department.*

## Procedure

After students have completed the requirements stated above, they should pick up a "Petition to Change Major" form from the Office of Academic Records (Bldg 01-222). A clear, concise, positive statement of the reasons for the change is important. Try to provide an idea of career goals. If the space to do this on the form is inadequate, attach a separate sheet and elaborate on reasons for the change.

Attach a copy of your Cal Poly transcripts and evaluation in previous major, if you were a transfer student.

Submit these materials to the department administrative assistant.

*NO upper-division journalism courses will be considered  
in determining eligibility.*