

JOURNALISM MAJOR'S INTERNSHIP REPORT

Report No.

Complete this form promptly at the end of each 30 hours of your required 180-hour internship. Be sure it has been read and signed by yourself and your immediate supervisor. **Attach work samples.** Bring or mail to:

Journalism Department, Cal Poly, San Luis Obispo, CA 93407.

Please type.

Your name _____ Employer's name _____

Summarize as completely as possible your activities in the last 30-hour period. _____

Describe those aspects of your performance that went well for you and explain why or how.

Describe those aspects of your performance that could be improved and explain why or how.

Did you ask for any guidance from your supervisor? If so, describe the circumstances. _____

Additional comments by intern or intern supervisor: _____

_____ (use another sheet, if necessary.)

Signature of intern

Signature of immediate supervisor

Date

Date